

## How to set up a Private Clinic for COVID 19 Vaccination:

Overview: The goal of the private clinic is to set up a time to have vaccinations administered that is convenient, easy, and efficient. There are 2 options for the private clinic; 1) On site at Yakima COVID Vaccination Center (Yakima CVC) located at the Yakima State Fair Park, 2) Off site with a mobile team.

### 1) On-Site Private Clinic

If you want to arrange a block of time at the Yakima CVC for employees, citizens, members, etc. we can accommodate that with our private clinic. This would guarantee vaccines and allow a block of time to be set aside for you and your members to get the COVID 19 vaccine together.

If this option works please provide the following information and email to:

[yakimavaccine@co.yakima.wa.us](mailto:yakimavaccine@co.yakima.wa.us)

- Name of business/organization
- Point of contact (Name-Email-Phone Number)
- Two possible dates you'd like to come
- Time frame you would like to come (Ex. 11am-12pm)
- Number of appointments required

Once we have received this information we will send you a link to the Private Clinic for you to register your employees, members, etc.

### 2) Off Site Mobile Team

If you want to arrange a visit from our mobile team for employees, citizens, family members, etc we can accommodate that with our private clinic. This would guarantee vaccines and allow a block of time to be set aside for you and your members to get the COVID 19 vaccine together at a location that is convenient for you.

If this option works please provide the following information and email to:

[yakimavaccinemobileteam@gmail.com](mailto:yakimavaccinemobileteam@gmail.com)

- Name of business/organization
- Point of contact Name-Email-Phone Number
- Date you want to come
- Time frame you would like to come (Ex. 11am-12pm)
- Number of appointments required
- Location you'd like to host the clinic
  - o Location should have access to bathrooms, chairs, and plenty of space for people to wait for 15 minutes.

**Once we have received this information we will send you a link to the Private Clinic for you to register your employees, members, etc. Please provide all information for registration prior to the mobile vaccine event for faster processing and screening.**